



Ref: DSGS/ HRD/2021-22/5699

18-Feb-22

To,  
Name: Mr. Kundlik Dattatray Gadade  
Address: Pune

### Offer Letter: Apprenticeship

Dear Kundlik,

This is with reference to your application and letter from your college for the Apprenticeship, we are pleased to offer you an educational Apprenticeship with Dassault Systemes Global Services Private Ltd. (Formerly known as 3D PLM Global Services Pvt. Ltd.), Flagship Infrastructure (P) Ltd., SEZ, S. No. 123, Fourth Floor at Building IT09, Rajiv Gandhi InfoTech Park, Phase –I, Hinjewadi, Pune- 411 057 on the following terms and conditions:

1. Your Apprenticeship will commence from **10-Mar-22** to **10-Mar-23** and you will be based at our **Pune** establishment.
2. As an Apprentice you will not be the company employee hence you will not be entitled to salary and or benefits that the permanent company employee receive.
3. During your Apprenticeship, you will be paid **INR. 45,000 (Forty Five Thousand)** per month as stipend. Upon completion of your Apprenticeship period, you will be issued a certificate based on your performance and conduct during this period.
4. You will be required to sign a Confidentiality and IPR Agreement, as applicable effective from the date of joining to protect the Company's and its clients' rights in the information and materials developed by you or disclosed to you during the course of your Apprenticeship. A copy of the Confidentiality and IPR Agreement can be provided to you as applicable, if you so request.
5. Your Apprenticeship may be terminated by the Company at any time without assigning reasons by giving by 30 days' notice. Similarly, you are also require to give 30 days' Apprenticeship termination notice.
6. During your Apprenticeship, as per the Company policy, you will be entitled to the benefits as applicable to the Apprentice.
7. Your breach of any of the terms of this letter or any other agreement signed by you with the company, or your breach of the Company code of conduct, policies, rules, regulations and procedures, or The company finds your performance unsatisfactory during any period of Apprenticeship in the discharge of duties assigned to you, or any act or omission by you that may have the effect of injuring the reputation or business of the company or causing loss to the company, or your failure to comply with the instructions specified in Annexure A hereto,

**Dassault Systemes Global Services Private Limited (Formerly known as 3D PLM Global Services Pvt. Ltd.)**  
**Corporate Office:** IT09 Building | 4th Floor | Blue Ridge Qubix SEZ | Rajiv Gandhi Infotech Park, Hinjawadi | Pune 411057 | INDIA | Tel. no.: +91 (20) 6690 1000  
**Regd. Office:** Plot No. 15B | Pune Infotech Park | M.I.D.C. | Phase-1, Hinjewadi | Taluka Mulshi | Pune MH 411 057 | India | Tel. no.: +91 (20) 6793 6600 | Fax no.: +91 (20) 6675 0827  
**CIN:** [U72900PN2014PTC197626](https://www.3ds.com) | [www.3ds.com](http://www.3ds.com)



or your unauthorized absence from work; or your insubordination; or your misconduct. In the event of such circumstances, your Apprenticeship shall be terminated without giving any notice.

8. Please acknowledge your acceptance of offer by signing and returning the duplicate copy of this letter. You are requested to report at the following address by **09.30 AM** on the date of joining mentioned above. Please ask for **Ameya Joshi** or **Vaishanvi Palkar** to complete the joining formalities and carry the documents as listed in [Annexure A enclosed herein](#).

**Dassault Systemes Global Services Private Ltd. (Formerly known as 3D PLM Global Services Pvt. Ltd.), Flagship Infrastructure (P) Ltd., SEZ, S. No. 123, Fourth Floor at Building IT09, Rajiv Gandhi InfoTech Park, Phase –I, Hinjewadi, Pune- 411 057**

We understand that you may have queries during your joining period. We would encourage you to contact **Manmeet** (on Email ID: [Manmeet.Arora@3ds.com](mailto:Manmeet.Arora@3ds.com)/ Tel: 9689790758).

We hope that your Apprenticeship with the Company will be successful.

With best regards,

For Dassault Systemes Global Services Private Ltd.,

**Shirish Bavdekar**  
Head – Talent Acquisition



Annexure A  
**MANDATORY LIST OF DOCUMENTS**

Please carry the original documents along with a photocopy on your Date of Joining. Originals will be returned after verification on the same day:

- 1) Educational mark sheets & certificates –
  - (i) 10<sup>th</sup> mark sheet
  - (ii) 12<sup>th</sup> mark sheet
  - (iii) Graduation – Semester mark sheets & certificates
  - (iv) Post Graduation - Semester mark sheets & certificates
  - (v) Any other certificates
- 2) Bonafide letter from College
- 3) No objection letter for Apprenticeship from College
- 3) Address proof (Any one): Passport/ Rent agreement /Light bill /Aadhaar card
- 4) Aadhaar card
- 5) Doctor's Certificate in original which must mention the following:
  - (i) Certificate Date (not more than one week prior to date of joining) ,(ii) Your Full Name
  - (iii) Your Age, (iv) Certification that you are of sound physical and mental health and also that you are not suffering from any contagious disease. (v) Blood group.
- 6) Four passport size color photographs